

Student Technology Acceptable-Use Policy

September 2014

I understand that it is a privilege to use the technology resources at Immaculate Conception School, and I agree to abide by the following rules.

1. I will use only my own username and password to log on to the network or the username and password provided by the Technology Instructor or Homeroom Teacher.
2. I will use only my own files or files provided by the teacher. I will not access other students' or teachers' documents without permission. In addition, I will always check files brought in on a removable media (such as flash drives) with antivirus software and only use them if they are found to be clean of viruses.
3. I will use technology only as instructed and for academic purposes.
4. I will use only royalty-free and copyright-free graphics and music for any of my school computer projects.
5. I will not change the configuration (e.g. Screensavers, Window settings, printer settings, Internet settings, etc.) of the Immaculate Conception School computers unless instructed to do so.
6. I will not use ICS 'or other computers to hurt my classmates, my teachers, my family, or myself. I will keep my password private and not allow other Users to access my account.
7. I will not use technology to access inappropriate information on the Internet or to send unkind or inappropriate information to others. In addition, I will not share personal information on the Internet.
8. If given a school email account, I will use appropriate language at all times online and treat others with respect. I assume responsibility for messages I send to others or that are sent to others via my account.
9. I will not attempt to access files, software, or other network resources that I am not authorized to access.
10. I will ask for assistance from a teacher if I become aware of a computer, tablet, printer, scanner, microphone, or camera that is not working properly.

By signing below, I agree to abide by the Acceptable Use Policy and understand that if I do not follow these rules that my computer privileges may be taken away, and that other disciplinary action may be taken as outline in the Immaculate Conception School Handbook.