

## **iPad Acceptable Use Policy for Faculty**

**As a faculty member, you are being provided with a 16GB Wi-Fi iPad for your use in the classroom and at home.**

You are expected to use this iPad in a responsible and professional manner, adhering to the guidelines below:

- a) I understand that the iPad belongs to the school. The school reserves the right to monitor and inspect the iPad for content that conflicts with network rules or school policy.
- b) I may keep the iPad as long as I remain a faculty member. In the event that I leave the school or go on maternity leave, I understand that I will return the iPad to the school.
- c) I will not allow my school iPad to be used by anyone other than ICS employees.
- d) In the event that the iPad is lost or stolen, I understand that I am responsible for replacing the iPad.
- e) In the event that the iPad is damaged, I understand that I am responsible for the cost of repairs or the cost of replacement.
- f) In the event that the iPad needs to be restored, the technology department will not be responsible for backing up personal information on the iPad.
- g) I will backup/sync my personal information on the iPad using iCloud, iTunes or by other means as deemed acceptable by the I.T. department.
- h) I may purchase and install personal Apps on the iPad. These must be paid for through my personal iTunes/AppleID account.
- i) I will not purchase Apps for my school iPad that would be considered inappropriate or unprofessional.
- j) School-related and academic Apps may be purchased via gift cards or through the school's Volume Purchasing Program. School Apps will be retained by the school when a faculty member leaves employment unless the school decides to "gift" the Apps back to the faculty member.
- k) I will limit my use of streaming Apps, such as YouTube, to academic purposes during school hours.
- l) I will not download large media, such as video and music, during busy school hours.
- m) I will not download media from illegal file-sharing sites to my iPad at any time.